

TOWNSHIP OF HOPE

407 HOPE – GREAT MEADOWS RD.
PO BOX 284
HOPE, NJ 07844
908-459-5011 ext. 3 (fax) 908-459-5336

DRIVEWAY APPLICATION

Permit number _____
Date _____
Applicant Name _____ Phone number _____
Street _____ Block _____ Lot _____
Mailing Address _____

FILING PROCEDURE Any person wishing to construct a new driveway or alter an existing driveway shall file an application and plan with the Driveway Inspection Official. The submitted plan must be prepared by a licensed professional engineer or be approved in form by the Driveway Inspection Official and **CONTAIN ALL OF THE FOLLOWING INFORMATION:**

- A. The number of driveway openings requested.
- B. Land use of the lot to which access is sought.
- C. A plot plan delineating the following:
 - 1. North arrow and scale of the plot.
 - 2. Name of abutting road or street.
 - 3. Location and distance from proposed access of the closest intersecting road.
 - 4. Location of the proposed driveway with respect to the nearest sideline of the subject lot.
 - 5. The lot width of the subject lot.
 - 6. The edge of the abutting road and type of road surface.
 - 7. The edge of the right-of-way of the abutting road and culverts, utility poles, storm drains, swales and/or ditches within the right-of-way in front of the subject lot.
 - 8. The location of any existing or proposed dwelling, garage or other accessory structure on the subject lot and of any existing or proposed septic system or well if within 50 feet of the proposed driveway.
 - 9. The proposed surface material of the driveway.
 - 10. Proposed storm drain improvements, if any, in a accordance with normal design standards. If grades are involved, topographical data must be included to support the required design criteria in subsection 8-3.6.
 - 11. Sight distance and sight profiles in both directions.
 - 12. The slope or grade of the proposed driveway from the edge of the road pavement for its entire length with profile of the road to a point of at least 40 feet from the existing edge of pavement (scale no greater than 1"= 30').

APPLICATION: **APPROVED** _____ **REJECTED** _____

DATE: _____ **DRIVEWAY INSPECTOR:** _____

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DRIVEWAY INSPECTION REPORT

Date: _____ Applicant: _____

LOCATION: Block: _____ Lot: _____ Street Address: _____

Permit Number: _____ Issue Date: _____ Deposit: _____

As built profile and plot plan included? Yes _____ No _____

Preliminary Inspection/Plan Review

Approved

Rejected

Required site distance	_____	_____
Minimum distance between driveway or intersection radius 50'	_____	_____
Minimum distance between driveway and property line – 10'	_____	_____
Maximum grade of 6% for first 25'	_____	_____
Higher elevation driveways/road maximum grade 8%	_____	_____
Maximum grade 15%	_____	_____
Drainage or cross section of Township road	_____	_____
Tracking pad/base	_____	_____

Rough Grade Inspection

Width	_____	_____
Depth	_____	_____
Grade	_____	_____
Sight Distance	_____	_____

Final Inspection

Wearing surface	_____	_____
Width / Depth	_____	_____
Grade	_____	_____
Sight Distance	_____	_____

COMMENTS:

DRIVEWAY: **Approved:** _____ **Rejected** _____