

JANUARY 4, 2017

The annual reorganization meeting of the Hope Township Committee convened at 7:00 P.M. at the Hope Township Community Center with the following members present: Committeeman George Beatty, Committeeman Timothy McDonough and Committeeman-Elect Christopher John Kruk. Also present was Judith Fisher, Municipal Clerk for Hardwick Township. Lt. Governor Kim Guadagno was present to participate in the administration of the oaths of office.

Under the provisions of the "Open Public Meetings Act", adequate notice of the meeting had been provided by publishing notice in The Express Times and by posting notices in the Hope Post Office and on the Township bulletin boards.

OATH OF OFFICE – NEW COMMITTEEMAN-ELECT, Christopher John Kruk

Christopher John Kruk was sworn in to office as a Township Committee member for a three year term expiring December 31, 2019. by Lt. Governor Guadagno with his wife, April Kruk and family.

APPOINTMENT OF MAYOR FOR 2017/ OATH OF OFFICE

A motion was made Beatty, seconded by Kruk to appoint Timothy C. McDonough as the Mayor for 2017. Committee polled: Beatty-yes; Kruk-yes; McDonough-yes. Lt. Governor Guadagno administered the oath of office to McDonough with Maria McDonough and Lacey McDonough DiTondo assisting.

APPOINTMENT OF DEPUTY MAYOR FOR 2017/ OATH OF OFFICE

A motion was made by Kruk, seconded by McDonough to appoint George H. Beatty as the Deputy Mayor for 2017. Committee polled: Beatty-yes; Kruk-yes; McDonough-yes. Lt. Governor Guadagno administered the oath of office to Beatty with Christine Beatty and family assisting.

COMMENTS BY LT. GOVERNOR KIM GUADAGNO

Lt. Governor Guadagno thanked the governing body for inviting her to the reorganization. She recognized the families of the elected officials and thanked them for supporting their spouses.

NEW BUSINESS

**Appointment: Municipal Clerk**

A motion was made by Committeeman Kruk, seconded by Committeeman Beatty to appoint Judith M. Fisher as the new Municipal Clerk for Hope Township for a three year term. Committee polled: Beatty-yes; Kruk-yes; McDonough-yes

**Introduce Ordinance 2017-01, Establish CAP Bank**

The following Ordinance was introduced and passed first reading on a motion made by Kruk, seconded by Beatty. Committee polled: Beatty-yes; Koonz-yes; McDonough-yes.

**CALENDAR YEAR 2017**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK-  
ORDINANCE 2017-01**

(N.J.S.A. 40A: 4-45.14)

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 0.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Hope in the County of Warren finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee of the Township of Hope hereby determines that a 3.0% increase in the budget for said year, amounting to \$ 27,322.80 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee of the Township of Hope hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Hope , in the County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of Hope shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$31,876.60, and that the CY 2017 municipal budget for the Township of Hope be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Motion: Committeeman Kruk

Second: Committeeman McDonough

Roll Call: Committeeman Kruk: yes Mayor McDonough: yes Committeeman Beatty: Absent

#### NOTICE

NOTICE IS HEREBY GIVEN that the foregoing Ordinance was introduced for first reading at a regular meeting of the Township Committee of the Township of Hope held on January 4, 2017 and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a meeting of the Township Committee to be held on February 8, 2017 at 7:00P.M., or as soon thereafter as the Township Committee may hear this Ordinance at the Municipal Building, 407 Hope-Great Meadows Road, Hope, New Jersey, at which time all persons interested may appear for or against the passage of said Ordinance.

#### **RESOLUTION**

The following Resolutions 2017-01 through 2017-16 were approved in one motion made by Committeeman Kruk, seconded by Committeeman Beatty.

**RESOLUTION #2017-01 Meeting Dates**

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey that the following meeting calendar be adopted for the year 2017:

Business meetings will be held on the second Wednesday of each month beginning at 7:00 P.M. at the Hope Municipal Building, County Route 611, Hope, NJ.

January 11, 2017  
February 8, 2017  
March 8, 2017  
April 12, 2017  
May 10, 2017  
June 14, 2017  
July 12, 2017  
August 9, 2017  
September 13, 2017  
October 11, 2017  
November 8, 2017  
December 13, 2017  
January 10, 2018

Work meetings will be held on the fourth Wednesday of each month beginning at 7:00 P.M. at the Hope Municipal Building, County Route 611, Hope, NJ.

January 25, 2017  
February 22, 2017  
March 22, 2017  
April 26, 2017  
May 24, 2017  
September 27, 2017  
October 25, 2017  
November 22, 2017  
December 27, 2017 at 4:00 P.M. (Year End)

All business and work meetings will be held at the Hope Municipal Building, 407 Hope-Great Meadows Road, Hope, NJ.

Formal action may be taken at both business and work meetings. Executive sessions may be called by the governing body when appropriate at both business and work meetings.

**Resolution 2017-02 Appointments and Township Committee Assignments**

BE IT RESOLVED by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey that the following appointments be made for the year 2017:

Judith M. Fisher, RMC - Assessment Search Officer, Secretary to the Local Board of Health, Public Agency Compliance Officer, Registrar

Robin Keggan - Deputy Municipal Clerk, Deputy Registrar

Linda Gabel - Recycling Coordinator

Donald Whitmore -Public Works Foreman

Alfia Schemm - Secretary to the Planning Board and Zoning Board of Adjustment

Robin Keggan – Secretary to Environmental Commission

Dawn Deceker - Historic District Commission

George Boesze – Zoning Officer/Driveway Official

Ralph Price – Electrical Inspector (under the Elect. Subcode Official), no compensation

Kathy Wunder – Technical Assistant to the Construction Department

Kathryn Eger - Acting Municipal Court Administrator/Violations Clerk

Mary Patricia Pfeil – Deputy Municipal Court Administrator/Violations Clerk (part-time)

Dawn Decker – Deputy Municipal Court Administrator/Violations Clerk (part-time/temporary)

Alan DeCarolis - Animal Control Officer, Animal Cruelty Investigator

Judith Fisher and Robin Keggan - Dog Licensing Clerks

Richard A. Ralph, Esq. – Municipal Court Prosecutor

Glenn Hawkswell – Municipal Court Attendant

Charles Finneran – Alternate Municipal Court Attendant

Dennis Kelley – Alternate Municipal Court Attendant

Michael Novak – Alternate Municipal Court Attendant

Charles O’Connell – Alternate Municipal Public Defender

Liaison to Warren County Office on Aging – Vacancy

Steven Lance, CTC - Tax Collector

Karen Bartlett-Lance, Deputy Tax Collector

Timothy McDonough - Board of Health Chairman

Patricia Whitmore – Christmas Craft Market Coordinator/Events Coordinator

Kim Tighe – Sports Director for Baseball

Bradley Bartow, Jr. – Sports Director for Soccer

Robin Keggan – Sports Director for Basketball, Recreation Commission Secretary

Liaison to Warren County Solid Waste Advisory Council – Linda Gabel (Certified Recycling Coordinator)

Official Newspaper – New Jersey Herald and The Star Gazette

**Planning Board:**

Timothy C. McDonough, Class I	12/2017
John Koonz, Class II	12/2017
Christopher John Kruk, Class III	12/2017
Tom Toohey, Alternate #1	12/2017
Alternate #2 OPEN	12/2018
Advisory Liaison: Tim McDonough	

**Zoning Board of Adjustment:**

Alternate #1 OPEN	12/2017
Alternate #2 OPEN	12/2018
Advisory Liaison: George Beatty	

**Agriculture Advisory Board:**

Robert May	12/2017
Richard Goodbody	12/2017
Joshua Miller	12/2017
(2) Vacancies	12/2017
Advisory Liaison: George Beatty	

**Environmental Commission:**

Lacey DiTondo	12/2018	Unexpired Term Cathie LaaBar
John Lucas	12/2018	
Ellen Benoit	12/2018	
Virginia Caballero, Alternate #1	12/2018	

**Green Team:**

Monica Sobon	12/2017
Ellen Benoit	12/2017
Christine Rusin	12/2017
OPEN	12/2017
Virginia Caballero	12/2017
John Lucas	12/2017
Betsy Peterson	12/2017
Jennifer Wallace	12/2017
Evan Rupff	12/2017
Linda Gabel (Secretary)	12/2017

**Historic Preservation Commission:**

Gerry Manger	12/2019
Jane Guthrie	12/2020
OPEN Alternate #1	12/2017
OPEN Alternate #2	12/2018

The Township Committee finds it advantageous to have a liaison for each department, board, commission or other agency. Therefore, the following are the 2017 Township Committee assignments. Please feel free to contact your liaison as needed.

<b><u>DEPARTMENT/BOARD/COMMISSION</u></b>	<b><u>TOWNSHIP LIAISON</u></b>
Planning Board	Tim McDonough, Mayor
Zoning Board of Adjustment	George Beatty
Environmental Commission	George Beatty
Sports Directors	George Beatty
Agriculture Advisory Board	George Beatty
Hope Board of Education	Christopher John Kruk
Hope Volunteer Fire Department	Christopher John Kruk
Blairstown Ambulance Corp	Christopher John Kruk
N.J. State Police	Tim McDonough
Over 55 Club	Tim McDonough
Help Our Preservation Effort (H.O.P.E.)	Christopher John Kruk
Hope Historical Society	Christopher John Kruk
Historic Preservation Commission	Tim McDonough
Moravian Grange	Tim McDonough
Hope Food Bank/Pantry	Christopher John Kruk
Municipal Court of North Warren at Hope	George Beatty
Department of Public Works	George Beatty
Animal Control	George Beatty
Warren County Board of Chosen Freeholders	Christopher John Kruk
Local Board of Health	Timothy McDonough

**RESOLUTION 2017-02A**

WHEREAS, the Township of Hope, County of Warren, State of New Jersey is required to designate a Public Agency Compliance Officer (P.A.C.O.),

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope that Judith M. Fisher is hereby designated as the Public Agency Compliance Officer for the Township of Hope.

**RESOLUTION 2017-03 10 Day Grace Period for Taxes**

BE IT RESOLVED, that a grace period of ten (10) days for non-payment of taxes as per R.S. 54:4-67 is declared and that interest of 8% per annum on the first \$1,500.00 of delinquency and 18% on sums in excess of \$1,500.00 shall be charged, except that no interest shall be charged if payment of any installments is made within ten (10) days after the date upon which the same shall be payable.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Tax Collector.

**RESOLUTION 2017-04 Excess Interest on Delinquent Taxes**

WHEREAS, the Governor of the State of New Jersey has signed into law a new amendment to N.J.S.A. 54:4-67 regarding charges for delinquent taxes; and

WHEREAS, the Mayor and Township Committee have heretofore established certain rates of interest for delinquent taxes to be assessed on such delinquencies; and

WHEREAS, the amendment to the aforesaid New Jersey statute now permits the Mayor and Township Committee to charge additional interest for delinquent accounts.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee that pursuant to N.J.S.A. 54:4-67, there is hereby assessed a penalty to be charged to taxpayers whose accounts with the Township of Hope are delinquent and are in excess of the sum of \$10,000.00, a sum equal to 6% of the amount of the delinquency in the payment of taxes if such taxpayer shall fail to make payment in full of the delinquency amount prior to the end of the calendar year in which such taxes shall have accrued and been assessed.

This resolution shall take effect immediately and as provided by law.

#### **RESOLUTION 2017-04 Return Check Charge**

WHEREAS, from time to time checks received in payment for real property taxes or other Township charges are returned by the banks as unpayable;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hope Township, Warren County, New Jersey that Hope Township will charge twenty-five (\$25.00) dollars for any check payable to Hope Township that is returned for non-payment.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Tax Collector and Chief Financial Officer.

#### **RESOLUTION 2017-06 Authorize Tax Assessor to File Appeals**

WHEREAS, the Township Committee of the Township of Hope has been informed by the Tax Assessor of Hope Township that from time to time errors are made in computing the tax assessments governing certain property locations within Hope Township; and

WHEREAS, the Tax Assessor of Hope Township has requested the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hope Township that the Tax Assessor of Hope Township be and is hereby authorized to file corrective appeals and stipulations with the Warren County Board of Taxation concerning those properties wherein errors were made; and

FURTHER RESOLVED, that the Tax Assessor send copies of such corrected assessments to the individuals involved.

BE IT ALSO RESOLVED, that the Township Committee of Hope Township authorizes the Tax Assessor to file rollback complaints.

A copy of this Resolution shall be forwarded to the Tax Assessor and Warren County Board of Taxation.

#### **RESOLUTION 2017-07 Authorize Township Attorney to Sign and File Tax Appeals**

BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hope, County of Warren, New Jersey that the Township Attorney be authorized to sign and file appeals for stipulation on behalf of the Township.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Township Attorney and Tax Assessor.

**RESOLUTION 2017-8 Cash Management Plan**

WHEREAS, P.L. 1983, chapter 8, Local fiscal Affairs Law, N.J.S. 40A:5-2 was amended to require that each municipality designate a Cash Management Plan for the deposit of local unit's monies.

BE IT RESOLVED, that the following Cash Management Plan be adopted by the Township of Hope:

A. Designation of Official Depositories:

1. The following financial institutions are designated official depositories:

First Hope Bank and Fulton Bank

Any other banking institutions with offices in Warren County

under the direction of the Chief Financial Officer.

2. Designated Official Depositories are required to submit to the Chief Financial Officer of the Township of Hope, a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility which must be filed semi-annually in the Department of Banking as of June 30 and December 31 each year.

3. Designated Official Depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" on an annual basis.

B. Deposit of Funds

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State statute.

1. Operating funds shall be deposited into an interest bearing account to maximize interest earnings.

2. Trust funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State, Federal laws or local ordinance prohibit the earning of interest on such funds.

C. Designation of Allowable Investment Instruments:

The Township may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970 Chapter 236 (C17:9-44).

D. Definition of Acceptable Collateral and Protection of Township Assets.

1. All designated depositories must conform to all applicable State statutes concerning depositories of public funds.

2. All depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage of all Township assets (Demand and Certificate of Deposit).

3. Collateral will be required for all deposits and investments of the Township, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100% of all deposits and investments.

E. Reporting Procedures

The Chief Financial Officer shall prepare for the Township Committee the following investment reports:

1. Monthly reporting: A listing of all investments as part of the Chief Financial Officer's monthly report.



2. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31 each year and at other times as required by the auditors.

F. Maximum Maturity Policy:

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within provisions of regulations promulgated by either the Federal or State governments.

G. Investment Procedures:

Bids for Certificates of Deposit will be solicited of all designated depositories only if the amount is \$100,000.00 or greater.

Telephone bids will be solicited of designated depositories by the Chief Financial Officer or his designated staff member.

The depository shall specify the principal amount of the investment bid on interest rate and number of days used to calculate the interest to be paid upon maturity.

Interest paid shall be from the date the bid was awarded to the day of maturity.

All bidders may request the results of the bid after the bid is formally awarded.

A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded.

Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Township may be used.

H. Controls:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities, safekeeping, only specifically designated personnel of the Department of Finance shall be allowed to conduct this part of the transactions and all activity should be subject to immediate written confirmation of the designated depository. The Chief Financial Officer shall review each day's activity.

I. Bonding:

The following officials shall be covered by surety bonds, said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer and Tax Collector

In addition, staff members of the Department of Finance not covered by a public employee's Faithful Performance Bond in the minimum of \$10,000.00.

J. Compliance:

The Cash Management Plan of the Township of Hope shall be subject to the annual audit conducted pursuant to N.J.S.A. 40a:5-4.

**RESOLUTION 2017-09 AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFER**

WHEREAS, it is desirable that idle funds of the Township of Hope, County of Warren be invested in legal investment vehicles at all times; and

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments.

NOW, THEREFORE, BE IT RESOLVED on the 4<sup>th</sup> day of January 2017, by the Mayor and Township Committee of the Township of Hope, in the County of Warren that it does

hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution; and

BE IT FURTHER RESOLVED, that the above Chief Municipal Financial Officer is hereby authorized to transfer funds by wire solely for the following purpose and subject to all pertinent regulations:

1. To or from Township checking or saving accounts to other Township accounts.
2. To or from Township Checking or saving accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Hope in the County of Warren.

### **RESOLUTION 2017-10 Professional Services - Auditor**

**WHEREAS**, the Township of Hope has a need to acquire a municipal Auditor as a non-fair and open contract pursuant to provisions of *N.J.S.A. 19:44A-20.5*; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, ARDITO & CO., LLP has submitted a proposal, indicating they will provide the auditor services for the anticipated fee of \$24,581 (including court); and,

**WHEREAS**, ARDITO & CO., LLP has completed and submitted a Business Entity Disclosure Certification which certified that ARDITO & CO., LLP has not made any reportable contributions to a political or candidate committee in the Township of Hardwick in the previous one year, and that the contract will prohibit ARDITO & Co., LLP from making any reportable contributions through the term of the contract; and,

**WHEREAS**, the required certificate for the availability of funds has been filed by the Chief Financial Officer providing that legally appropriated balances are available to cover the amount of the contract as required by N.J.A.C. 5:30-14.5 and that fees for the aforementioned auditing and non-auditing services shall be made available by appropriate inclusion in either an annual municipal budget which includes current, revenue sharing and utility provisions, by budget amendments for Federal program spending or by inclusion in an appropriate bond ordinance.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hope, authorizes the Mayor and Clerk of the Township of Hardwick to enter into a contract with ARDITO & CO., LLP as described here in as auditors on in behalf of the Township of Hope for the year 2017; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and Determination of value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in a legally designated publication.

**Political Contribution Disclosure.** This contract has been awarded to Ardito & Co., LLP based on the merits and abilities of Ardito & Co., LLP to provide the goods and services as described herein. This contract was not awarded through a "fair and open" process pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Ardito & Co., LLP, its subsidiaries, assigns or principals controlling in excess of 10% of the company has either made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16 in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c. 19. affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the municipality if a member of that political party is serving in an elective public office of that municipality when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the municipality when the contract is awarded.

Exhibit "A" (Mandatory Affirmative Action Language), Exhibit "B" (Employee Information Report), Exhibit "C" (Business Registration Certificate), Exhibit "D" (Business Entity Disclosure Certification), Exhibit "E" (Political Contribution Disclosure Certification), and Exhibit "F" (Insurance) are attached to and made part of his contract.

### **RESOLUTION 2017-10A Professional Services**

WHEREAS, the Township of Hardwick in the County of Warren, State of New Jersey, requires that a resolution authorizing the award of contract for Professional Services without bid be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hope as follows:

1. That Michael Selvaggi, Esq. of the Law Firm of Lavery, Selvaggi, Abromitis & Cohen, 1001 Route 517, Hackettstown, New Jersey 07840 is hereby appointed as the Municipal Attorney for the year 2017
2. That Anthony Ardito, Registered Municipal Accountant of Ardito & Co., LLP, 1110 Harrison St., Suite C, Frenchtown, NJ 08825 is hereby appointed Township Auditors for the year 2017
3. That Norton (Ted) Rodman, P. E., P. O. Box 647, Blairstown, New Jersey is hereby appointed as Township Engineer for the year 2017

BE IT FURTHER RESOLVED that these appointments are awarded without competitive bidding as a Professional Service under the provision of the Local Public Contract Law, and

BE IT ALSO RESOLVED, that the Township Committee of the Township of Hope is hereby authorized to execute this resolution and advertise the same according to law.

### **RESOLUTION 2017-11 Appoint Blairstown Ambulance Corp as Primary Ambulance Service for 2017**

WHEREAS, the Township of Hope requires emergency services from time to time; and

WHEREAS, the Blairstown Ambulance Corp and North Warren Emergency Medical Services can effectively and efficiently provide emergency services for the Township of Hope;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Hope in the County of Warren, New Jersey, that the Blairstown Ambulance Corp and North Warren Emergency Medical Services are hereby appointed as the primary ambulance services for Hope Township for calendar year 2017;

BE IT FURTHER RESOLVED that the Municipal Clerk is hereby directed to provide a certified copy of this action to the Office of the Blairstown Ambulance Corp and North Warren Emergency Medical Services.

### **RESOLUTION 2017-12 Authorize Fund Drives**

WHEREAS, the Hope Volunteer Fire Department and the Blairstown Ambulance Corp are the agencies that provide the residents of Hope Township with fire protection and emergency services; and

WHEREAS, both agencies need to conduct fund raisers from time to time in order to maintain the integrity and level of these vital services;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hope in the County of Warren, New Jersey that the Hope Volunteer Fire Department and the

Blairstown Ambulance Corps are authorized to conduct fund drives on any roadway within the Township of Hope during the calendar year 2017.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to provide a certified copy of this resolution to these agencies.

**RESOLUTION 2017-13 Municipal Alliance Coordinator**

WHEREAS, there is a need in Hope Township for a Municipal Alliance Coordinator for the 2017 Grant Cycle; and

WHEREAS, Samantha Marotta, a resident of Hope Township has been working in this position and is familiar with the scope of work required for the Municipal Alliance Grant.

NOW, THEREFORE, BE IT RESOLVED, BY THE Township Committee of the Township of Hope, County of Warren, State of New Jersey that Samantha Marotta is hereby appointed as the Hope Township Municipal Alliance Coordinator for the calendar year 2017.

BE IT FURTHER RESOLVED, that compensation for this position is funded by the terms of the Municipals Alliance Grant.

**RESOLUTION 2017-14 Municipal Housing Liaison**

WHEREAS, the governing body of Hope Township petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan in 2007; and,

WHEREAS, Hope Township's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et seq.) and COAH's Third Round Substantive Rules (N.J.A.C. 5:94-1, et seq.); and,

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq., Hope Township is required to appoint a Municipal Housing Liaison for the administration of Hope Township's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et seq.; and,

WHEREAS, Hope Township has amended Chapter 20-28 entitled "Fair Share Plan" to provide for the appointment of a Municipal Housing Liaison to administer Hope Township's affordable housing program.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of Hope Township in the County of Warren, and the State of New Jersey that Judith M. Fisher is hereby appointed by the Governing Body of Hope Township as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Chapter 20-28 of Hope Township's Affordable Housing Code.

**RESOLUTION 2017-15 Tonnage Grant for 2016**

WHEREAS, the Mandatory Source Separation and Recycling Act, P. L. 1987, c. 102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grant to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycle and to indicate the assent of Hope Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hope that Hope Township endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designate \_\_\_\_\_ to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

#### **RESOLUTION 2017-16 Zoning Officer/Driveway Official**

BE IT RESOLVED by the Township Committee of the Township of Hope, County of Warren, State of New Jersey that George J. Boesze is hereby appointed as the Zoning Officer/Driveway Official of the Township of Hope for the calendar year 2017.

#### **RESOLUTION 2017-17 2017 Temporary Budget**

A motion made by Committeeman Kruk, seconded by Committeeman Beatty and carried to adopted Resolution 2017-17.

Roll Call: Committeeman Kruk – yes, Committeeman Beatty – yes, Mayor McDonough -yes

WHEREAS, Title 40A:4-19 known as the Local Budget Law, provides that where any contracts, commitments or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations be made for the purposes and amounts required in the manner and time therein provided, and;

WHEREAS, the total appropriations in the 2016 budget, less appropriations made for the Capital Improvement Fund, Debt Service, Relief for the Poor (Public Assistance) and Deferred Charges are as follows:

General Fund:           \$1,181,967.00

AND;

WHEREAS, 26.25% of the total appropriations in the 2016 budget, less the appropriations made for Capital Improvement Fund, Debt Service, Relief for the Poor (Public Assistance), and Deferred Charges are as follows,

General Fund:           \$310,266.00

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hope, County of Warren that the temporary appropriations be made in the amount of \$ \_\_\_\_\_ for the General Fund and that a certified copy of this resolution be transmitted to the Chief Financial Officer for recordkeeping.

**Recognition of Hope Township Youth:** The Township Committee handed out awards to those students who have achieved outstanding recognition in sports and school whether Elementary or High School.

Public:    There were no questions or comments from the public.

The meeting was adjourned at 7:36 P.M. on a motion made by Committeeman Kruk, seconded by Committeeman Beatty. The motion was carried.

Respectfully submitted:                   Judith M. Fisher, RMC, Municipal Clerk