

**HOPE TOWNSHIP
HISTORIC PRESERVATION COMMISSION
February 13, 2017**

The meeting was called to order by the secretary

OPEN PUBLIC MEETINGS ACT:

The secretary read the "Open Public Meetings Act" Under the provisions of the "Open Public Meetings Act", adequate notice of this meeting has been provided by publishing notice in the New Jersey Herald and by posting notices in the Hope Post Office and on the Township Bulletin Board all on January 22, 2016 respectively.

Present at this meeting were: Members: Emily Brown, Jane Guthrie, Robert May, Verity Fox and Sally Rausa.

REORGANIZATION The secretary opened the floor for nominations for the position of Chairman. A motion was made by May, seconded by Fox to elect Emily Brown as Chairwoman. There being no other nominations, a voice vote was taken. All were in favor.

At this point, the secretary turned the meeting over to the Chairman.

The Chairman opened the floor to nominations for the position of Vice Chairman. A motion was made by Brown, seconded by Guthrie to elect Robert May as Vice Chairman. There being no further nominations, a voice vote was taken. All were in favor.

At this time, the dates for the Historic Preservation Commission meetings for 2017 were reviewed. A motion was made by May, seconded by Fox to approve the meeting dates. A voice vote was taken. All were in favor.

MINUTES The minutes of the meeting of July 11, 2016 have been distributed to the members prior to this meeting. A motion was made by May to change the year from 2015 to 2016 and change I to it on the second page, seconded by Fox to approve the minutes with corrections as submitted. A voice vote was taken, all were in favor.

APPLICATIONS: 17-01 348 High Street, This application is for approval to erect a garage on the property. The applicant is looking into purchasing the property and would like to get approval for a garage before they purchase the property. An example of the garage was attached to the application. The applicant did not have the application complete. She is to return at the March meeting with samples of the materials, etc.

May made a motion to say the pledge of alliance at the meeting, seconded by Fox. A voice vote was taken, all were in favor.

OLD BUSINESS: The Board discussed adding a cover page to the application form. Secretary to bring other applications to the next meeting. Chairwoman Brown read from Hackettstown's ordinance about "visual compatibility factors". In Belvidere's ordinance she liked "Review by the Commission is not required" and it lists items. She suggested making this part of a cover sheet for the Hope application. In Chester's ordinance the section that discussed before any new construction or major alterations are made the application must go to the Historic Commission, Planning Board or Zoning Board.

The Board decided to continue the ordinance discussion at the next meeting.

CORRESPONDENCE: Resignation letter from Mary Billows. May made a motion to accept Mary Billows letter of resignation, seconded by Guthrie. Voice vote take, all I favor. It was suggested that maybe the Town give Mary a plaque for all her years as a member.

Brown made a motion to send a letter to the Mayor suggesting Sally Rausa take Mary Billows unexpired term as a regular member, seconded by May. Voice vote taken, all in favor.

May made a motion to change the meeting time to 7:00 pm., seconded by Fox. Voice vote taken, all in favor. Secretary to send a letter to Mary Billows.

At this time Verity Fox called Gerry Manger on the phone. He stated that he Ws resigning from the Board and would send a letter. He is living in Florida.

May made a motion to accept Gerry Manger's resignation, seconded by Fox. Voice vote taken, all in favor.

ADJOURNMENT There being no further business before the commission, a motion was made by May, seconded by Fox to adjourn the meeting.

Respectfully Submitted,

Dawn Decker, Secretary